

HIGHGATE II BOARD MEETING
MEETING MINUTES - JUNE 11, 2020

The Board of Directors meeting was facilitated by Zoom at 10:00 AM on Thursday, June 11, 2020.

Board Roll Call: Bill Piper (President); Howard Levine (Vice President); Connie Pearson (Secretary); Gary Krcil (Treasurer); and Jan Caruthers (Director)

Minutes: Minutes of the February 11, 2020 were approved.

Reports:

- Treasurer 's
- President's Report
 - There have been no reported roof leaks. Our roofing has held up well.
 - There have minimal complaints on the landscaping.

Old Business:

- Mulch Purchase: It was decided that before we buy mulch for the coming year, we will have our landscapers investigate the possibility of using sod and/or ground cover for the large areas now covered with mulch. The task was assigned to Gary Krcil.
- Pet Rules: Attorney has not responded to us on the filing of the pet amendment with the county. The document will be signed by the President and Secretary when it is available.

Special Guests: John Safford, the current webmaster for highgate2.com website met with the board and suggested that we open an I-Page account rather than John continuing to own and controlling the HG2 webpage. The Association would pay for the I-page hosting rights of \$2.00 per month (\$24.00 per year) for the first year. John would then transfer the HG2 content to our I-Page account. He will continue to maintain the page but under our account. The cost after the first year will go up to \$8.00 per month (\$96.00 per year) and the maintenance of the domain name for \$17.99 per year. That comes to about \$120.00 per year for website maintenance. The website would then be under the control of the Association Board. We will investigate the feasibility and discuss the details further at the next board meeting.

New Business:

- Termite Inspection and Repair: Jan Caruthers made a motion to approve \$1,200 to treat termite infestation in one unit and \$200 for the inspection of two buildings for termite infestation. Howard Levine seconded the motion. The motion passed unanimously.
- Post Lights: Howard Levine made a motion that the Association complete the post light tops replacement project at a total cost, not to exceed \$6,000. The replacement tops will cost \$3,900 plus tax, and \$2,100 for labor. Bobbie Davis submitted the lowest bid for labor. Jan Caruthers seconded the motion. The motion passed unanimously.
- Screen Carport Areas: Connie Pearson made the motion that screened carport areas be allowed in the 1,000 sf units with restrictions, contingent on the attorney's determination. Howard Levine seconded the motion. The motion passed unanimously.
Comment: The doors should be 36" wide and enclosure must be limited to the walkway area up to the half wall.

Respectfully Submitted,

Connie Pearson (Secretary)